



# Village of Southampton

## BUILDING DEPARTMENT

23 Main Street  
Southampton, NY 11968

631-283-0247 Ext: 146

631-283-0247 Ext: 147

### **DEMOLITION PERMIT REQUIREMENTS:**

All demolition permit applications, plans & photos must also be submitted in digital form. Please send email with PDF's. Send to: [buildinginspector@southamptonvillage.org](mailto:buildinginspector@southamptonvillage.org) in order to be processed.

Any required demolition will be addressed in the Building Permit Process by any of the following: **OWNER, DEVELOPER, CONTRACTOR, ARCHITECT OR AGENT.**

**A CLEARLY WRITTEN SUMMARY WILL ALSO BE INCLUDED** with the floor plan addressing in detail: AREAS & SQUARE FOOTAGE, WALLS, SECTIONS & STRUCTURES REQUIRING DEMOLITION AND STATING WHAT PART OF EXISTING STRUCTURE WILL REMAIN AFTER DEMOLITION, IF ANY. IN ADDITION, THE DATE OF WHEN THE BUILDING WAS CONSTRUCTED, NAME OF THE PROMINENT ARCHITECT, AND WHETHER THE BUILDING HAS HISTORICAL SIGNIFICANCE SHOULD ALL BE INCLUDED.

**FLOOR PLANS & ELEVATIONS** will address in detail: AREAS & SQUARE FOOTAGE, WALLS, SECTIONS & STRUCTURES REQUIRING DEMOLITION. **IF ANY OF THE STRUCTURE IS TO REMAIN IT MUST CLEARLY BE SHOWN ON THE FLOOR PLAN.**

**PHOTOGRAPHS OF ALL DIRECTIONS OF WHAT IS BEING DEMOLISHED SHOULD ALSO BE INCLUDED**

The **BOARD OF ARCHITECTURAL REVIEW & HISTORIC PRESERVATION** will use the above addressed information in determining their decision for the permit application. If applicable the Board's determination will address the Historic District and Landmark codes and ordinances.

### **APPLICATION DEFINITIONS - DEMOLITION CAN CONSIST OF:**

1. RESIDENTIAL OR COMMERCIAL
2. REMOVAL OF ANY ACCESSORY BUILDING OR A PART OF THE ACCESSORY BUILDING THAT MAY OR MAY NOT BE RECONSTRUCTED. (INCLUDES SWIMMING POOLS)
3. REMOVAL OF A ROOM OR PART OF A RESIDENCE THAT MAY OR MAY NOT BE RECONSTRUCTED AND POSSIBLY WITH NEW ADDITIONS.
4. REMOVAL OF A COMPLETE RESIDENCE THAT MAY OR MAY NOT BE REPLACED WITH A NEW RESIDENCE AND POSSIBLY NEW ADDITIONS TO THE NEW PROPOSED RESIDENCE
5. MINOR OR MAJOR INTERIOR CHANGE TO A RESIDENCE, POSSIBLY WITH OR WITHOUT PROPOSED ADDITIONS AND ALTERATIONS TO THE EXISTING RESIDENCE.
6. ABOVE NOTED IN COMBINATION.
7. DEMOLITION MAY BE REQUESTED IN A HISTORIC OR NON-HISTORIC ZONE.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE