



Village of Southampton

POLICE DEPARTMENT
151 Windmill Lane
Southampton, N.Y. 11968-4898



Emergency: 911
Non-emergency: (631) 283-0056
Business: (631) 283-0083
Fax: (631) 283-3304
www.svpd.com

Suzanne Hurteau
Chief of Police

EMERGENCY PREPAREDNESS INFORMATION

This form is intended to collect *vital information* required to assist Police, Fire, and Ambulance personnel when responding to your home or business in the event of an emergency. Please complete both sides of this form and return it to the **Southampton Village Police Department, Attn. Communications Div., 151 Windmill Lane, Southampton NY 11968** or fax (631) 283-3304.

Your emergency responders appreciate your cooperation in performing this invaluable service.

ANSWER ALL QUESTIONS FULLY: Please print or type:

BUSINESS / RESIDENCE NAME: _____

Street Address: _____

Telephone number at the above premise: _____ Fax #: _____

PROPERTY OWNERS NAME: _____

Mailing Address: _____

Telephone #: _____ Additional #: _____

Emergency Contact Person(s): Who will respond with a key in the event of an emergency?

(Highly recommend using someone that can respond within 15 minutes)

Name: _____ Telephone No.: _____

Name: _____ Telephone No.: _____

Name: _____ Telephone No.: _____

Provide your contractors name and telephone number that performs these services:

- Alarm Company: _____ Tel # _____
- Fire Sprinkler Company: _____ Tel # _____
- Furnace/Boiler Service Company: _____ Tel # _____
- Propane Delivery Company: _____ Tel # _____
- Fuel Oil Delivery Company: _____ Tel # _____
- Electrician: _____ Tel # _____
- Elevator Service Company: _____ Tel # _____
- Guard service company: _____ Tel # _____
- Generator service company: _____ Tel # _____

How long has the residence/ business been at its present location? _____

BUSINESS / RESIDENCE LOCATION: (Circle) North / South / East / West Side of Street.
Approx. _____ Feet North / South / East / West of the (cross street) _____

Other descriptive features about your home/business that would help responders locate it in an emergency:
