



Village of Southampton
 23 Main Street
 Southampton, NY 11968
DEPARTMENT OF FIRE PREVENTION
 Telephone 631 283-0247 Ext.152
 Fax 631 283-0649
 Email: dmcnamara@southamptonvillage.org

DEAN McNAMARA
 Fire Marshal II

Bonfire Permit Application

Rules and Regulations:

1. The permit is valid only for the date, time and location listed on the permit. If you choose a different location, date, or if on the date of the permit the weather did not cooperate there will be no refunds or permit extensions. Once you submit payment there are no refunds even if a permit has not yet been issued.
2. No alterations to a permit can be made once the permit application has been entered into the permit system. A new application/fee will need to be submitted.
3. The Fire Marshal may prohibit fires when unusually dry conditions exist or whenever atmospheric or other circumstances present an increased fire hazard and revoke the permit previously issued without refund or rescheduling.
4. Fires shall not be started or maintained less than fifty (50) feet from any beach grass, vegetation, tents, fence, building property line or permanent structure and not within two hundred (200) feet of any posted or known water bird nesting colony and shall not be located within one hundred feet fifty (150) east or west of any vehicle or pedestrian access ramp or boardwalk.
5. No fire shall be greater than two (2) feet in any direction at any time, including flame and shall be in a metal container elevated above grade.
6. Bonfires shall always be maintained and supervised by the permit applicant.
7. Bonfires shall only be started on the approved event date anytime after 6pm and shall be fully and completely extinguished with an abundant amount of water by 11:59pm. Fire debris shall not be buried with sand to conceal any remaining debris. Debris must be removed from the beach, the site restored to its natural and original condition at the conclusion of the event and the debris disposed of lawfully. The undersigned applicant shall be responsible for any resulting damage to property or persons resulting from the bonfire, fire debris or event related materials.
8. No fire shall be started, kindled or maintained if the prevailing wind velocity exceeds ten (10) miles per hour or when the fire danger level is posted at high or extreme as listed @ <http://pb.state.ny.us/> or by the Fire Marshal.
9. Only wood shall be burned. No CCA, garbage or treated wood shall be burned.
10. A fire extinguisher with a minimum 4-A rating or a minimum of (1) 5-gallon pal of water shall be visible and available for immediate use.
11. Should any other Federal, State, County or Local Agency Having Jurisdiction need to be notified or have more restrictive regulations it shall be the responsibility of applicant to obtain a permit from same and comply with the most restrictive requirements.
12. Failure to comply with any of these rules and regulations shall be considered a violation of Southampton Village code section 58-3A(1)(a), which may result in fines of up to \$2000.00, 15 days in jail or both.
13. A copy of the approved permit must be on site and be readily available upon request from any AHJ Enforcement Officer.
14. This permit shall be revocable at any time for due cause by any AHJ Police, Ordinance, or Fire Department Officer.

APPLICANT: _____ **PHONE:** _____

ADDRESS: _____ **FAX:** _____

EMAIL ADDRESS: _____

NAME OF BUSINESS/ORGANIZATION/OWNER (If applicable): _____

PREFERRED LOCATION OF THE BONFIRE: _____

2ND LOCATION OF THE BONFIRE (preferred not available): _____

NUMBER OF PEOPLE ATTENDING: _____ **DATE OF EVENT:** _____

ACTIVITY PLANNED: _____ **WILL EVENT BE CATERED: YES / NO**

NAME OF CATERER (If applicable): _____ **PHONE:** _____

Note: If the event is catered and or attended by more than 20 people the applicant is responsible for submitting a Special Beach Event Permit with the Village Clerks Office: Phone: 631-283-0247 X226 Email: registrar@southamptonvillage.org.

() **BONFIRE: = \$75.00** ()* **Late Fee = \$25** **Total Fee:** _____

Make checks payable to the Village of Southampton. *Late fee is charged after 4pm on the business day, two days before the event. For weekend events the fee will be charged after 4pm on Wednesday prior to the event.

I the undersigned applicant have hereby read the conditions and understand that I am responsible to comply with all the regulations stated above including NYSFC (2020 edition) section 307. I further agree to indemnify and hold harmless the Village of Southampton and Fire Marshals from against any and all losses, liabilities, damages, or costs sustained by any person for personal injury, death, or property arising out of, or as a consequence to the bonfire permit issued. Any false statement made herein is punishable as a misdemeanor, pursuant to section 210.45 of New York State Penal Law.

Applicant full name: _____ **Signature:** _____

*(Applicant is responsible for maintaining all permit conditions and shall always remain on site until the bonfire is cleaned up.)
 No responsibility rests upon the Village of Southampton or Fire Marshal by issuance of this permit.*

PAYMENT RECEIPT # _____ **PERMIT #** _____

Rev. 7/17/25