



Village of Southampton

BUILDING DEPARTMENT

23 Main Street
Southampton, NY 11968
(631) 283-0247
Extension: 146 or 147

CURB CUT AND DRIVEWAY APPLICATION FEE: \$200.00

ALL DRIVEWAYS REQUIRE TWO 2-INCH DIAMETER SCHEDULE 80 PIPE CONDUIT TO BE INSTALLED UNDERNEATH THE COMPLETE WIDTH AT A DEPTH OF 18 INCHES AND TWO FEET FROM ROAD EDGE.

NOTE: HARDENING OF SHOULDER MAY CAUSE STORMWATER RUNOFF TO OTHER PROPERTIES AND MAY CALL FOR THE INSTALLATION OF CATCH BASINS AND LEACHING POOLS.

NOTE: APPLICANT WILL BE REponsible FOR REPAIR OF ANY DAMAGE TO VILLAGE PROPERTY INCLUDING UNDERGROUND STREET LIGHTING CABLES.

NOTE: NO WORK TO START WITHOUT 48 HOURS NOTICE TO THE BUILDING INSPECTOR AND THE SUPERINTENDENT OF PUBLIC WORKS. PERMIT MUST BE AVAILABLE FOR INSPECTION

APPLICATION IS HEREBY made to the Building Inspector and the Superintendent of Public Works of the Village of Southampton for the Issuance of Curb Cut Permit pursuant to Chapter 116-14H of the Code of the Village of Southampton, Suffolk County, New York, and other applicable laws, ordinances or regulations for the encroachment herein described. The applicant agrees to comply with all applicable laws, ordinances, codes and regulations, and to permit authorized inspectors to make necessary inspections of the job site.

1.) _____
Name of Applicant _____ Phone Number _____

2.) _____
Owner of Premises _____ Phone Number _____ Address _____

3.) _____
Encroachment Description and Location (Street #, Cross Street)

4.) Address: _____ Tax Map#: Section _____ - Block _____ - Lot _____

5.) Is location within 75 feet of tidal wetlands? YES _____ NO _____

Driveway () WIDTH _____ Curb () LENGTH _____ CURB CUT () CURB RETURN ()

Said work to be performed pursuant to the requirements of the Chapter 116-14 H of the Southampton Village Zoning Code and under the direction of the building inspector, all work is to be done at the total expense of the applicant.

The work, labor and materials necessary to the foregoing shall be performed and supplied by _____ as contractor who has agreed to do so in accordance with the requirements of said Chapter 116-14 H.

Signature of Applicant _____ Date _____

6.) **Drainage required: Installations of curbing along the roadway (does not include driveway aprons) must install the following: Up to every 100 feet, one catch basin with one 8'x 8' overflow pool. Drainage location and placement must be inspected by the Superintendent of Public Works or his agent before backfill. Property owner will be responsible for any repair for a period of two years.**

7.) (a) Attach plot plan showing location of proposed encroachment and relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of encroachment, if applicable.
(b) Attach all other necessary permits and licenses for this project.
(c) Work covered by this application may not commence before issuance of a Curb Cut Encroachment Permit by the Building Inspector and the Superintendent of Public Works.

8.) Insurance Coverage: (attach a copy) Insurance Company: _____ Policy #: _____

HIGHWAY DEPT: _____ APPROVED () DENIED () DATE: _____

STREET LIGHTING DEPT: _____ APPROVED () DENIED () DATE: _____

BUILDING DEPT: _____ APPROVED () DENIED () DATE: _____

SUPERINTENDENT: _____ APPROVED () DENIED () DATE: _____

DRAINAGE REQUIRED ()