



# Village of Southampton

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## **BOARD OF TRUSTEES MEETING MINUTES**

January 20, 2026 - 6:00 PM

### **Call to Order**

Start Meeting Time: 6:00 PM

### **Present**

Mayor William Manger, Deputy Mayor Leonard Zinnanti, Trustee Roy Stevenson, Trustee Edward Simioni, Trustee Robert Coburn, Village Administrator Scott Russell, Village Clerk Cathy Sweeney, & A/V Coordinator Sage Certain

### **Meeting Details**

1. The Village of Southampton Board of Trustees Meeting will be taking place as a Hybrid In-Person/ZOOM Meeting.  
The meeting will be held at Southampton Village Hall located at 23 Main Street, Southampton, NY

Join the meeting via ZOOM: <https://us02web.zoom.us/j/89730446459>

View the meeting via YouTube: <https://www.youtube.com/channel/UCwDidTdhkHXbspR0hkoxH4g>

Correspondence to the Board received by 12:00pm the day prior to the meeting will be added to this Agenda. If received thereafter, it will be posted to the next Agenda.  
Public Comment Session is held monthly, on the 2nd Thursday at 6:00pm and our Work Session is held monthly, 12 days thereafter, on Tuesday at 6:00pm.

### **Pledge of Allegiance**

Led by Mayor Manger

### **Board Presentations**

1. EnBiorganic ~ Presented by Frank Piccininni and Marshall Brown
2. Treasurer's Report ~ Presented by Julie Krudop, Treasurer

### **Village Updates**

Video Reference: 53:35 (MM:SS)

1. Battery Energy Storage System (BESS)

### **Correspondence for the Board**

1. Correspondence from Larry Sullivan

## **Suggested Resolutions**

1. RESOLVED, the claims for the warrant dated January 20, 2026 totaling \$738,335.65 (Warrant #A-16 General), \$63,400.96 (Warrant #H-9 - Capital) and \$301.99 (Warrant #T-16 -Trust) are audited and approved.

Motion to Approve (Aye) was initiated by Leonard Zinnanti and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

2. RESOLVED, the reading of the minutes for the January 8, 2026 BOT Meeting is dispensed, accepted as filed by the Village Clerk, hereby ratified and approved.

Motion to Approve (Aye) was initiated by Leonard Zinnanti and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

3. WHEREAS, the Village of Southampton is working to comply with the New York State Department of Environmental Conservation (NYSDEC) State Pollutant Discharge Elimination System (SPDES) General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s) program; and

WHEREAS, the Village Department of Public Works requires professional advice and services to support them with permit compliance measures; now, therefore, be it

RESOLVED, the Board of Trustees authorizes the Mayor to enter into an agreement with L.K. McLean Associates, Engineers and Surveyors to provide said advice and services on a time and materials basis in accordance with a written proposal dated January 6, 2026, subject to the approval of the Village Attorney.

Motion to Approve (Aye) was initiated by William Manger and seconded by Leonard Zinnanti.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

4. WHEREAS, the Village of Southampton is working to comply with the New York State Department of Environmental Conservation (NYSDEC) State Pollutant Discharge Elimination System (SPDES) General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s) program; and

WHEREAS, the Village Department of Public Works requires a written stormwater management plan that must be reviewed and updated regularly; and

WHEREAS, Michael Collins, P.E. is an experienced municipal engineer and has agreed to provide the Village with the necessary guidance on stormwater management and draft a stormwater management plan; now, therefore, be it

RESOLVED, the Board of Trustees authorizes the Mayor to enter into an agreement with Michael Collins

to provide said advice and services on a time and materials basis at an hourly rate of \$250, subject to the approval of the Village Attorney.

Motion to Approve (Aye) was initiated by William Manger and seconded by Leonard Zinnanti.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

5. WHEREAS, the Village of Southampton requires annual inspections of the Fire Alarm systems in Village Buildings; and

WHEREAS, the Village of Southampton solicited and received a bid for said inspections in accordance with the Village procurement policy; and

WHEREAS, the bid is based upon a previously awarded New York State contract covering Fire Alarm inspections; and

WHEREAS, the Superintendent of Public Works evaluated the bid against the relied upon State contract and is satisfied that it is consistent with the pricing and costs on the State contract; now, therefore, be it

RESOLVED, the Village Board of Trustees hereby accepts the bid submitted by Encore Holdings, LLC d/b/a National Fire & Safety Solutions at a total cost per year not to exceed \$43,464.40; and, be it further

RESOLVED, the Village Board of Trustees authorizes the Village Mayor execute a contract with Encore Holdings, LLC in accordance with the bid subject to the approval of the Village Attorney.

Motion to Approve (Aye) was initiated by Roy Stevenson and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

6. WHEREAS, the Town of Southampton has proposed a Regional Stormwater Infrastructure Maintenance Shared Services Project that would enable participating municipalities to jointly utilize a regional vacuum truck to support a regular and coordinated schedule of stormwater infrastructure maintenance; and

WHEREAS, the proposed project is intended to improve the efficiency, reliability, and cost-effectiveness of stormwater system maintenance by reducing duplicative equipment purchases, improving maintenance frequency, and strengthening intermunicipal cooperation; and

WHEREAS, the shared use of a regional vacuum truck would support maintenance activities including, but not limited to, the cleaning and maintenance of storm drains, catch basins, and hydrodynamic separators, thereby optimizing the performance of existing stormwater infrastructure; and

WHEREAS, the project is expected to provide important environmental benefits by improving stormwater system function and reducing the discharge of pollutants to regional waterways; and

WHEREAS, the Town of Southampton intends to submit an application for funding through the New York State Department of State Local Government Efficiency (LGE) Grant Program to support the acquisition of

the vacuum truck and the establishment of a formal shared-services framework among participating municipalities; and

WHEREAS, the Village of Southampton recognizes the regional value of this initiative and the operational and fiscal benefits that may result from participation in the project; now, therefore, be it

RESOLVED, the Board of Trustees of the Village of Southampton hereby expresses its support for the Regional Stormwater Infrastructure Maintenance Shared Services Project led by the Town of Southampton; and, be it further

RESOLVED, the Village of Southampton affirms its intent to participate in the project, subject to final terms and conditions, through the development and execution of an intermunicipal agreement or other appropriate shared-services arrangement; and, be it further

RESOLVED, the Village of Southampton authorizes its designated officials to cooperate with the Town of Southampton and other participating municipalities in project planning, coordination, and implementation efforts related to the shared stormwater infrastructure initiative; and, be it further

RESOLVED, the Mayor is hereby authorized, subject to the approval of the Village Attorney, to execute an intermunicipal equipment sharing agreement with the Town and other participating municipalities in project planning, coordination, and implementation efforts related to the shared stormwater maintenance initiative; and, be it further

RESOLVED, that this resolution is adopted in support of the Town of Southampton's application to the New York State Local Government Efficiency (LGE) Grant Program and may be submitted as supporting documentation with that application.

Motion to Approve (Aye) was initiated by William Manger and seconded by Leonard Zinnanti.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

7. WHEREAS, Village Code Section 116-85, authorizes the Board of Trustees to adopt a fee schedule for PWSF applications; and  
WHEREAS, said application fees shall be in addition to any applicable permit or land use Board fees; and  
WHEREAS, said application fees shall be non-refundable; now therefore be it  
RESOLVED that the following fee schedule shall be imposed effective immediately on any new PWSF applications:  
PWSF APPLICATION FEES:  
  
Tier I Wireless:  
For PWSF on an existing or replacement utility pole--\$750.00 for each installation.  
For PWSF on a new utility pole--\$1,500.00 for each installation.  
If the proposed PWSF is to be located in an historic district, the above relevant application fees shall be doubled.  
  
Tier II Wireless  
For PWSF --\$500.00 per installation.  
  
Tier III Wireless

For PWSF--\$15,000.00 per installation.

**PWSF Special Fees:**

The Village shall have the right to retain independent technical consultants and experts that it deems necessary to properly evaluate applications for individual personal wireless service facilities. The special fee shall include, but shall not be limited to, the hourly rate of the independent technical consultant or expert the Village deems necessary to properly evaluate applications for personal wireless service facilities. The special fee shall be applied on a case-by-case basis to those applications requiring special review or evaluation.

**PWSF General Fees:**

General fee. The Village may retain future independent consultants and experts to assist Village staff with proper planning for personal wireless service facilities. The general fee shall include, but shall not be limited to, the prorated share for each applicant of such costs for the independent consultants and experts and for Village staff. The general fee shall be prorated among all applications on an equal basis.

Motion to Approve (Aye) was initiated by Leonard Zinnanti and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

8. WHEREAS, certain journal entries for the prior fiscal year were adjusted to align with the classification requirements of Governmental Accounting Standards Board (GASB) Statement No. 96, Subscription-Based Information Technology Arrangements; and

WHEREAS, additional miscellaneous accounting adjustments were identified during the audit process, resulting in certain appropriation lines reflecting negative balances that require correction; and

WHEREAS, these adjustments are clerical in nature and relate solely to classification corrections, and do not represent new or increased expenditures; now, therefore, be it

RESOLVED, the Board of Trustees hereby approves Budget Modification No. 381 in the amount of \$183,356.15, for the prior fiscal year related to GASB 96 and other auditor-identified accounting adjustments, effective as of May 31, 2025.

Motion to Approve (Aye) was initiated by Leonard Zinnanti and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

9. WHEREAS, the Village Treasurer has conducted a mid-year review of the Village's budget for the current fiscal year; and

WHEREAS, as a result of this review, certain budget adjustments are necessary to properly reflect actual expenditures and to clean up budgetary accounts; and

WHEREAS, these adjustments are budget-neutral and do not result in any net increase to the adopted budget; now, therefore, be it

RESOLVED, the Board of Trustees hereby authorizes and approves a Budget Amendment No. 382 in the amount of \$277,259.78, as part of a mid-year budget review and clean-up.

Motion to Approve (Aye) was initiated by Leonard Zinnanti and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

10. WHEREAS, on January 14, 2021, the Board of Trustees was advised that the construction of the Ambulance building was over-budget and required additional funding in the amount of \$626,800 to be appropriated from surplus to cover the projected overage; and

WHEREAS, during the 2022–2023 fiscal year, a final invoice related to this project was paid, resulting in a total additional overage of \$23,500.73 beyond the amount previously appropriated; and

WHEREAS, it has been determined that an error occurred in the original cost projection used to calculate the additional total project funding requirement, resulting in an understatement of necessary funding; and

WHEREAS, all costs related to this project have already been incurred and paid, and no additional or new expenditures are being authorized or incurred as a result of this action; and

WHEREAS, the Village’s general ledger and capital project reserve must be amended in order to properly account for these costs and formally close out the Ambulance building project; now, therefore, be it

RESOLVED, the Board of Trustees hereby authorizes and approves the appropriation of \$23,500.73 of funds designated for the Capital Budget Plan 2027–2029 within account H.909 Fund Balance to fund the remaining overage associated with the Ambulance building project account H.94540; and, be it further

RESOLVED, that this appropriation does not authorize any new expenditures and is approved for the purpose of complying with proper financial reporting requirements and fully closing out the Ambulance building project as of May 31, 2025.

Motion to Approve (Aye) was initiated by Roy Stevenson and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

11. WHEREAS, Sergeant Michael Sinclair has advised the Village that he will be retiring effective January 9, 2026; now therefore, be it

RESOLVED, that the Mayor and Trustees hereby accept his retirement letter, thank Sergeant Sinclair for his many years of service and wish him well in his retirement.

Motion to Approve (Aye) was initiated by William Manger and seconded by Leonard Zinnanti.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

12. RESOLVED, the Board of Trustees approves Detective Steven Rios and Detective Michael Horstman to attend Background Investigations School from January 12th - 13th, 2026 in Bath, New York. Registration, training, hotel accommodations, meals, and travel expenses are estimated to be \$946.62.

Motion to Approve (Aye) was initiated by Edward Simioni and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

13. RESOLVED, the Board of Trustees approves Police Officer Nick Acquino and Police Officer Kyle McGuinness to attend the National Tactical Officers Association Less Lethal Impact Projectiles Instructor Course from March 9th - 13th, 2026, in Yaphank, NY. Registration and training costs are estimated at \$1,990.00.

Motion to Approve (Aye) was initiated by Edward Simioni and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

14. RESOLVED, the Board of Trustees approves the request received from Chief Chris Epley, Southampton Village Volunteer Ambulance, for SVVA Member Chloe Koonmen to attend the EMT Basic Course from January 27th - May 19th, 2026, at Suffolk County Community College. The educational expense is estimated to be \$2,432.25.

Motion to Approve (Aye) was initiated by Roy Stevenson and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

15. RESOLVED, the Board of Trustees approves Juanita Billups, as a probationary member to the Southampton Village Fire Department, Fire Police Co. 1, effective, January 20, 2026.

Motion to Approve (Aye) was initiated by Roy Stevenson and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

16. RESOLVED, the Board of Trustees accepts the Resignation of Southampton Village Fire Department Agawam Hose Co. 1 member Michael Finocchiaro with 25.58 years of service, effective December 9, 2025.

Motion to Approve (Aye) was initiated by Roy Stevenson and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

17. RESOLVED, the Board of Trustees accepts the Resignation of Southampton Village Fire Department Agawam Hose Co. 1 member Oscar Bowling with 7.53 years of service, effective December 9, 2025.

Motion to Approve (Aye) was initiated by Roy Stevenson and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

18. WHEREAS, the Board of Trustees of the Village of Southampton has determined that this proposed local law is considered a "Type II Action" under 6 NYCRR Part 617.5(26) and (33) provisions of the New York State Environmental Quality Review Act (SEQRA) and that no further review under New York Environmental Conservation Law, Article 8, is necessary; now therefore, be it

RESOLVED, the Village Board hereby directs that a public hearing shall be held on February 12, 2026, at 6:00 p.m. at the Village Meeting Room at the Southampton Village Hall, located at 23 Main Street, Southampton, New York 11968, to hear any and all persons either for or against a proposed local law entitled "A Local Law adding Chapter 11 to the Village Code of Southampton, amending the terms of office of the Village Mayor and the Village Trustees from two years to four years." And, be it

RESOLVED, that the Village Clerk is hereby authorized and directed to publish and post the following Notice of Public Hearing:

#### NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing shall be held on February 12, 2026, at 6:00 p.m. in the Village Meeting Room at the Southampton Village Hall, located at 23 Main Street, Southampton, New York 11968, to hear any and all persons either for or against a proposed local law entitled, "A LOCAL LAW adding Chapter 11 to the Village Code of Southampton Village, amending the terms of office for the Mayor and the Village Trustees from two years to four years."

Copies of the proposed law, sponsored by Mayor William Manger, Jr., are on file in the Village Clerk's Office, Monday through Friday from 9:00 a.m. to 4:00 p.m.

Motion to Approve (Aye) was initiated by Robert Coburn and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Robert Coburn

No: Edward Simioni

Abstain: None

19. WHEREAS, it is necessary to ensure the continued operation of the Village Justice Court during the period of absence of a full-time Justice Court Clerk; and

WHEREAS, Lucy Gulli has previously provided clerical support to the Village and is qualified to assist the Village Justice Court on an as-needed basis; now, therefore, be it

RESOLVED, the Village Board hereby approves the appointment of Lucy Gulli as a Part-Time Justice Court Clerk to assist the Village Justice Court on an as-needed basis; and, be it further

RESOLVED, that Lucy Gulli shall be compensated at an hourly rate of \$23.50 for hours worked, subject to budgetary appropriations; and, be it further

RESOLVED, that this resolution shall take effect immediately.

Motion to Approve (Aye) was initiated by Edward Simioni and seconded by William Manger.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

### **Comments from Board Members**

Video Reference: 1:35:05 (H:MM:SS)

### **Executive Session**

Motion to Adjourn to Executive Session was initiated by William Manger and seconded by Leonard Zinnanti.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

Time: 7:54 PM

### **Motion to Adjourn Meeting**

Motion to Adjourn was initiated by William Manger and seconded by Leonard Zinnanti.

Yes: William Manger, Leonard Zinnanti, Roy Stevenson, Edward Simioni, Robert Coburn

No: None

Abstain: None

End Meeting Time: 8:28 PM